



Vacancy Notice

Applications are invited from suitably qualified Nationals of the Banjul Accord Group (BAG) Members States (Cape Verde, Gambia, Ghana, Guinea, Liberia, Nigeria, and Sierra Leone) to fill the position for which job descriptions have been provided below:

Position Information	
Post Title	Technical Coordinator - Airworthiness
Post No.	BAGASOO Post 02-2023
Level	E-4
Duty Station	Abuja, Nigeria
Posting Period	16 th to 30 th April 2024
Reporting Date	1 st June 2024
Duration	3 years Fixed Term (with possible extension for another term)
Eligibility	Qualified Nationals of the Banjul Accord Group (BAG) Members States (Cape Verde, Gambia, Ghana, Guinea, Liberia, Nigeria, and Sierra Leone)

Duties and Responsibilities	
	<ol style="list-style-type: none"> 1. Provide assistance and guidance to States in the preparation of USOAP CMA activities such as Protocol Question self-assessment and State Aviation Activity Questionnaire review; 2. Provide assistance and guidance to States in developing mitigation or corrective actions addressing SSCs and USOAP findings; 3. Assist in the implementation of ICAO State-specific recommendations on the resolution of safety oversight deficiencies for States; 4. Monitor and provide inputs to States on the formulation of positions related to the amendments to ICAO SARPS in the area of specialization; 5. Conduct an aviation safety audit or other quality assurance activity, as and when requested by States. 6. Develop, review and amend the comprehensive generic civil aviation regulations and technical guidance material in the field of specialization.

7. Assist States in the development, revision and amendment of national civil aviation regulations in the field of specialization.
8. Assist States in the development, revision and amendment of national technical guidance material including policy, procedures, manuals, forms, checklists in the field of specialization.
9. Perform, on behalf of States, licensing, certification, approvals and authorization of service providers, equipment, facilities and personnel and continuing oversight functions including the conduct of inspections and other surveillance activities in the field of specialization.
10. Provide assistance and guidance to States in the development and implementation of State Safety Programmes and National Aviation Safety Plans;
11. Provide assistance and guidance to States in the supervision of Safety Management Systems implemented by service providers;
12. Act as team member or team leader on working missions conducted by BAGASOO or AFI-CIS;
13. Participate in the design, development and review of training courses;
14. Provide assistance in the arrangement and/or conduct training, seminars and workshops in an aviation-related discipline;
15. Provide on-the-job-training to airworthiness inspectors from Member States;
16. Participate in the design and development of aviation tools;
17. Delivery of end-user training and implementation of the safety tools for States;
18. Attend and participate in regional and international seminars, workshops and training courses.
19. Perform any other relevant duty assigned by the Executive Director in the field of specialization.

Qualifications and Experience Requirements

1. University degree in Aeronautical Engineering or an aviation-related technical discipline or diploma in Aeronautical Engineering with aircraft maintenance engineering license, or equivalent recognized professional qualification, preferably on maintenance of large modern aircraft.
2. A minimum of ten (10) years' experience working in a civil aviation authority as an airworthiness inspector.
3. Knowledge of legal responsibilities and administrative procedures for the issuance of documents under State of Registry approval relating to supervision of airworthiness will be an asset.
4. Reasonable level of knowledge of the requirements of personnel licensing, training, and

maintenance of competency of maintenance crews concerned with airworthiness.

5. Knowledge of aircraft inspection and airworthiness certification requirements.
6. Experience in the preparation, approval and use of maintenance-related Operator Manuals i.e. MCM, MEL, aircraft maintenance programs etc.
7. Experience in the preparation and approval of maintenance crew training and checking programmes would be an asset.
8. Sound knowledge of relevant ICAO Standards and Recommended Practices and related documentation.
9. Experience in providing training and/or conducting seminars and workshops in an aviation-related discipline.
10. Experience in providing OJT training in aviation and airworthiness-related discipline.
11. Fluent reading, writing and speaking abilities in English. A working knowledge of a second official language of the Organization (French or Portuguese) is desirable.
12. Experience as an Aircrafts Airworthiness Auditor within the USOAP-CMA Programme, is desirable.
13. Experience participating in, and providing service to, regional or international meetings, is desirable.
14. Experience working in a multi-national and multi-cultural environment, is desirable.

Competencies

1. Judgment/decision – making: Proven ability to take ownership of all responsibilities and to honour commitments, to exercise mature judgment, to recognize key issues and analyse relevant information, to make feasible recommendations and to take sound decisions.
2. Communication: Ability to write clearly and concisely and to present articulate verbal reports in English.
3. Teamwork: Ability to work with colleagues to achieve the project goals and maintain harmonious working relationships in a multinational environment.
4. Leadership, vision and management of performance: Demonstrated ability to plan and guide the work of a technical team in a multinational environment, to identify priorities and adjust them as required.
5. Client Orientation: Ability to establish and maintain partnerships with external collaborators, to work and advocate effectively in a consensus-based system and to successfully manage and resolve conflict.
6. Commitment to continuous learning: Willingness to keep abreast of new developments in professional field.
7. Technological awareness: Ability to use contemporary office automation equipment,

software, databases.

Languages

Essential

Fluent reading, writing and speaking abilities in English Language.

Desirable

A working knowledge of French or Portuguese is desirable.

Conditions of Employment

Salary and other remuneration attached to this position are under the BAGASOO condition of service. Further details will be communicated to shortlisted applicants.

How to apply

Prospective applicants should send their applications, job fit questionnaire and attach their recent CV and credentials to: vacancies@bagasoo.org.

E-Mail Subject shall be Technical Coordinator – Airworthiness.

Deadline for ALL submissions is 30th April 2024. Applications received after the closing date will not be considered.